

OL Reader

23 MAR 1981

MEMORANDUM FOR: Chief, Safety Group, OS

VIA: Chief, Supply Division, OL

FROM:

Chief, [REDACTED]

SUBJECT: Safety and Health Inspection [REDACTED]

1. Attached will be found a memorandum displaying corrective action taken by the [REDACTED] for those items found during the recent Safety and Health Inspection. A suspense file has been set up for items requiring long range action, and additional reports will be provided as action is completed.

2. In [REDACTED] conclusion, he states "the level of housekeeping throughout the [REDACTED] area has dropped noticeably since the last inspection." I feel this statement is unfair and exaggerated. In fact, during 1980, the [REDACTED] hosted 18 tour groups averaging 35 people per group. Of these, only one person felt the [REDACTED] was dirty, and this occurred during the early days of Core Office construction when holes were being cut in the walls and the floor was dug up for placement of drain pipes. During this period, there was a fair amount of dust and dirt, but it was eventually cleaned up.

3. In an industrial environment processing [REDACTED] line items of materiel each year, I expect a certain amount of dust bunnies and debris will be generated. The evil is if this dirt is not removed. Frankly, the day after [REDACTED] departure I personally walked the 16 walls of the four quadrants of this [REDACTED] and was surprised to find them so clean. I did find three swivel chair bases, pieces of tape and tags, the remains of a sweeping job, which had not been picked up, a long-abandoned picture, and a few pallets and broken boxes. These were immediately removed. If this is what [REDACTED] felt was poor house-keeping, then the [REDACTED] is certainly guilty. However, I don't believe this was [REDACTED] complaint. Rather, I think he was addressing the lack of regular machine sweeping and scrubbing which the General Services Administration (GSA) is obligated to provide and the lack of Char Force service in the offices, halls and toilet facilities. This housekeeping service has significantly gone down hill and [REDACTED] management, along with the Logistics Services Division representatives, is daily in contact with GSA to get them to improve. In fact, the [REDACTED] requested and received a proposal from a commercial firm to provide this service, but the cost, unless it could be deducted from SLUC, was prohibitive. Unless someone else has a better solution, we at the [REDACTED] will continue our daily dialogue with GSA.

OL 1-1117

SUBJECT: Safety and Health Inspection [ ]

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4. Regardless how the [ ] housekeeping is perceived, we have taken direct action to keep the [ ] clean. I have charged the Deputy Chief of Materiel Facilities Branch (MFB) and the [ ] Safety and Security Officer with the responsibility for a weekly inspection of the facility, and a written report detailing what was found and corrective action taken. This has been done for the past month or so and their reports are on file with the Safety Officer. Additionally, I have asked the Inventory and Inspection Staff to perform a similar function during their monthly inventories and to provide me a list of deficiencies noted. This list is given to MFB for corrective action. Most of these items contain the condition of items in stock, but also deal with the condition of pallets, storage racks, and general housekeeping practices. These two actions will ensure that the [ ] is clean and accomplishing its mission.

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5. The [ ] management will continue to insist on nothing less than perfection in regard to safety, security, and housekeeping practices at the [ ]. We welcome the return of yourself or your inspector at any time.

25X1

Att:  
as

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